

# Carolina House Admission Checklist



## **Complete Admission Forms**

- Intake Form: Can be completed online or over the phone with an admissions coordinator during business hours. This allows us to gather additional clinical information to help determine our initial level of care recommendation and if our program would be an appropriate fit
- Release of Information: Please complete for any treatment providers and/or facilities, primary policy holder of insurance, and any family members you would like to be involved in admission process
- Medical Assessment: To be completed by medical provider and sent back to facility via fax (877) 275-7813 or email [CH-admissions@carolinaeatingdisorders.com](mailto:CH-admissions@carolinaeatingdisorders.com).

## **Provide Insurance Information**

- We will gather insurance information over the phone to check benefits and estimate a cost for treatment

## **Schedule Medical Appointment – labs must be drawn within 2-3 weeks of admission**

- \*please let us know if you need a list of potential providers